



NOTICE OF INTENT TO PROMOTE

Student Name:

Test:

Dear School Teacher:

As part of our training program here at Park's Tae Kwon Do, our GOAL is to instill in our students the success values of life. These qualities include:

Focus, Respect, Discipline, Self-Control and Good Manners

After several months of hard work and dedication the above named student is testing for a new rank. The focus of our school is character development. When our students enroll, we insist that they strive hard to perform well in their schoolwork as well as in their Tae Kwon Do Training. In that regard, we request you to please grade this student's performance in the following areas.

- Grades/Scholarship: []Excellent []Good []Fair []Poor
Concentration/Effort: []Excellent []Good []Fair []Poor
Manners/Behavior: []Excellent []Good []Fair []Poor

Areas of Needed Improvements:

Signed: Date:

School Name: Teacher:

Should this student's work fall below your expectations we will postpone the test to a later date. If you would like to attend the testing and meet with our Instructors, we would be happy to invite you. Please feel free to call us, if you have any questions at (954) 345-1555. Thank You Very Much.

Sincerely, Master Cheong Park

PARENT SECTION

Parent's name:

Responsibilities at Home: []Excellent []Good []Fair []Poor

Behavior at home: []Excellent []Good []Fair []Poor

Three Areas of Improvements at Home: / Areas that have Improved

- 1) 1)
2) 2)
3) 3)

CONGRATULATIONS

(Please Read Carefully)

You have been placed on the Testing List. Please fulfill all the criteria on the QUALIFICATION REQUIREMENT SHEET. Upon completed, please return this sheet to the office with the test fee by the deadline date.

DEADLINE DATE: The Wednesday before Testing!

TEST FEE - \$49.95

Cash or Check Only Please, No Credit Cards.

(Testing Fee covers Belt, Diploma, Current Belt Manual, Graduation and Belt Registration.) Make Up Test, \$25 Fee Additional - \$10 Late Fee After Deadline.

Testing policy Eligibility to test is determined by the school

NO STUDENT OR PARENT IS TO DETERMINE WHETHER A STUDENT IS READY TO TEST! If the Student's name is on the testing list then that student must test. If there is a question about the student's readiness to test, please contact the Chief Instructor to discuss the matter. **UNEXCUSED TEST ABSENCE WILL RESULT IN PENALTIES AND FINES! DO NOT BE LATE FOR TESTING!!**

MAKE-UP TESTING: Makeup Testing creates a difficult situation in that it takes time away from the regular class schedule. As such we discourage it whenever possible. If there is no alternative and makeup testing is necessary then it will be held on the **Following Wednesday at 6:30pm Only!!**

MAKEUP FEE-ADDITIONAL \$25 - NO EXCEPTIONS!

RANDOM ACTS OF KINDNESS BOOKLET: Random Acts of Kindness Booklets Must be turned in when the students comes for testing. They should be filled out completely. The RAK program is intended to help to student to realize the positive effect that their actions have on those around them. RAK Booklet IS A REQUIREMENT for testing. If the student does not have a booklet, has filled their previous one or misplaced it, they can get another one from the office.

LEADERSHIP TEST WEEK: 2 Weeks before Graduation Day. Purple Belt and under must complete Leadership Test. The purpose of this test is to help leadership and communication skills in relation to confidence and motivation. During Leadership week, the students must bring with them, a person who has no Martial Arts experience and instruct them on basic skills and techniques. Instructors will be looking for good communication skills, directness and confidence. To insure that the student receives the full benefit of this test we discourage the use of parents. You may not use the same guest more than once. Leadership testing is not required for "Little Tigers". This test will be done after class and will require about five minutes. Leadership Test *Must* be done *Before* the Graduation Ceremony.

Test Date: Check the Monthly Calendar for Test Date.

Test Times:
All Tigers: 10:00 pm
All Kids : 11:00 pm
All Adults: 12:00 pm

No Viewing of the Test by any Spectator Will be Allowed!

GRADUATION CEREMONY: All Students who have successfully completed the Testing, RAK Booklet and Leadership requirements shall attend the Graduation Ceremony. Students are required to bring witnesses to graduation, therefore you may invite family and friends to attend this proud moment. ***GRADUATION ATTENDANCE IS MANDATORY!!*** If there is a legitimate reason the student cannot attend the Graduation Ceremony (for instance; being out of town) then the school must be informed beforehand. **UNEXCUSED GRADUATION ABSENCE WILL RESULT IN THE STUDENT WAITING UNTIL THE FOLLOWING CYCLE GRADUATION CEREMONY, TO RECEIVE THEIR BELT – NO EXCEPTIONS WILL BE MADE!!**

Check the Monthly Calendar for Date and Location of Graduation Ceremony!!